



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

JIM McDONNELL, SHERIFF




October 27, 2015

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

29-D October 27, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012


PATRICK O'QUINN
ACTING EXECUTIVE OFFICER

Dear Supervisors:

**ACCEPT A GRANT AWARD FROM THE DEPARTMENT OF JUSTICE, OFFICE OF
JUSTICE PROGRAMS, BUREAU OF JUSTICE ASSISTANCE FOR THE FISCAL
YEAR 2015 ENHANCED COLLABORATIVE MODEL TO COMBAT HUMAN
TRAFFICKING GRANT PROGRAM
(ALL DISTRICTS) (3 VOTES)**

SUBJECT

Request Board approval authorizing the Sheriff of Los Angeles County (County) to execute Grant Award Agreement Number 2015-VT-BX-K058 (Agreement) with the United States Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA), in the amount of \$750,000 for the Fiscal Year (FY) 2015 Enhanced Collaborative Model to Combat Human Trafficking Grant Program (Program).

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Sheriff, as an agent for the County, to execute the attached Agreement with BJA accepting grant funds in the amount of \$750,000 with a match requirement of \$250,000 for the grant period of October 1, 2015, to September 30, 2018, and to execute all amendments and modifications to the Agreement necessary to effectuate the Program.
2. Delegate authority to the Sheriff, as an agent for the County, to execute a Memorandum of Understanding (MOU) with participating agencies for the creation of, and participation on, the Los Angeles County Human Trafficking Task Force

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —

(LACHTTF); to execute individual funding agreements to transfer Federal grant funds to the LACHTTF participating agencies, including but not limited to, the Los Angeles Police Department (LAPD); and to execute all amendments to the MOU and funding agreements necessary to effectuate the Program.

3. Delegate authority to the Sheriff, as an agent for the County, to apply for and submit a grant application to BJA for the Program in future FY's, and to execute all required grant application documents, including assurances and certifications, when and if such funding becomes available.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The main goal of the Program is to use grant funding to develop and enhance the proposed LACHTTF to implement collaborative approaches to combat all forms of human trafficking. Members of the LACHTTF will include, but are not limited to, the Los Angeles County Sheriff's Department (Department), the Coalition to Abolish Slavery and Trafficking (CAST), United States Attorney's Office (USAO), LAPD, Homeland Security Investigations (HSI), and other leading County agencies and service providers.

The goal of the LACHTTF will be to identify victims of all types of human trafficking within the County, and to investigate and prosecute sex and labor trafficking cases at the local, State, and Federal levels. It will address the individual needs of victims through the provision of a comprehensive array of quality services. The LACHTTF will fulfill the aforementioned goals by collaborating with Countywide law enforcement agencies, service providers, and community and faith based organizations. These agencies will participate in training to identify and serve victims of trafficking, and help to inform and mobilize citizens through public education awareness programs and outreach. The LACHTTF will leverage resources to provide quality comprehensive services, gather evidence, investigate, and successfully prosecute human trafficking cases.

The Program requires the use of an independent program evaluator to collect data and evidence on the performance measures of this grant, and use the evaluation activities and findings to better guide the Program in improving the LACHTTF's performance. The independent program evaluator will be procured in accordance with County purchasing policies and procedures.

Implementation of Strategic Plan Goals

Approval of the recommended action is consistent with the County's Strategic Plan, Goal 3, Integrated Services Delivery. The Program will allow the Department to maximize this funding opportunity to measurably improve client and community outcomes and leverage resources through the continuous integration of health,

community, and public safety services. Implementing this Program successfully will allow the LACHTTF to effectively and strategically target and reduce sex and labor trafficking crimes throughout the County.

FISCAL IMPACT/FINANCING

The in-kind match requirement will be funded by the Department's Detective Division's Unit Budget. This funding is included in the Department's FY 2015-16 Budget.

Funds in the amount of \$750,000 will be used by the Department's Detective Division as follows: \$460,000 for Salaries and Employee Benefits (salary and benefits for one operations assistant II (OA II), at 100 percent, and overtime only for the items of lieutenant, sergeant, detectives, OA II, and crime analyst for time spent working on grant related activities), \$290,000 for Services and Supplies (travel expenses to attend mandatory meetings scheduled by BJA, purchase of general office and training supplies, funding to LAPD for grant related law enforcement services, procurement of an independent program evaluator to collect data and evidence related to LACHTTF's performance, purchase of covert recording devices, and a body wire transmitter).

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This will be the first year of funding for the Program. The term of the Agreement is from October 1, 2015, to September 30, 2018. This grant award will enable the Department's Detective Division to develop and implement a human trafficking task force that will assist communities within the County in providing victim-centered and coordinated approaches that will ultimately be used to identify victims of all types of human trafficking crimes, address the needs of victims through available quality services, and investigating and prosecuting human trafficking cases at the local, State, and Federal levels.

County Counsel has reviewed and approved the Agreement as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The District Attorney's Office determined that due to the increase in human trafficking cases and the anticipated increase in activity that will result from this Program, there will be a need to request new positions to handle the increase in activity. The District Attorney's Office will seek the Board's approval in a separate Board action once the required positions have been determined. The Public Defender has declared that due to the additional information provided regarding sex and labor prosecutions, and investigations by the Department and LAPD in 2013 and 2014, the additional workload would require the addition of one deputy public defender III. The Alternate Public

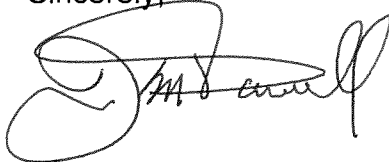
The Honorable Board of Supervisors
October 27, 2015
Page 4

Defender has determined that this Program will not have a significant impact on their respective services.

CONCLUSION

Upon Board approval, please return two individually certified copies of the adopted Board letter to the Department's Grants Unit.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim McDonnell", written over a large, stylized, loopy initial "J".

JIM McDONNELL
SHERIFF

Los Angeles County Chief Executive Office

Grant Management Statement for Grants Exceeding \$100,000

Department: LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

Grant Project Title and Description: FY 2015 Enhanced Collaborative Model to Combat Human Trafficking Grant

The primary objective of the Program is to use grant funding to develop and enhance the proposed Los Angeles County Human Trafficking Task Force (LACHTTF) to implement collaborative approaches to combat all forms of human trafficking. Members of the LACHTTF will include, but are not limited to, the Los Angeles County Sheriff's Department, the Coalition to Abolish Slavery and Trafficking (CAST), United States Attorney's Office (USAO), Los Angeles Police Department (LAPD), Homeland Security Investigations (HSI), and a few other leading county agencies and service providers.

Funding Agency

United States Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA)

Program (Fed. Grant # /State Bill or Code #)

Grant # 2015-VT-BX-K058

Grant Acceptance Deadline

December 01, 2015

Total Amount of Grant Funding: \$750,000

County Match: \$250,000

Grant Period: 36-Months

Begin Date: October 1, 2015

End Date: September 30, 2018

Number of Personnel Hired Under This Grant: 1

Full Time: Yes **Part Time:** N/A

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant-funded program? Yes X No

Will all personnel hired for this program be placed on temporary ("N") items? Yes X No

Is the County obligated to continue this program after the grant expires? Yes No X

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes No X

b). Identify other revenue sources Yes X No
(Describe) Search for other potential grant funding

c). Eliminate or reduce, as appropriate, positions/program costs funded by the grant. Yes X No

Impact of additional personnel on existing space: No impact. This grant will have one (1) full-time Operations Assistant II position, as a temporary item, to perform the administrative duties within the grant. Additional staffing to carry out other grant related activities will be completed on an overtime basis.

Other requirements not mentioned above: None

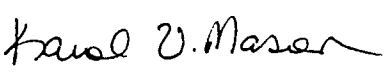
Department Head Signature _____ **Date** _____



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Cooperative Agreement

PAGE 1 OF 8

1 RECIPIENT NAME AND ADDRESS (Including Zip Code) County of Los Angeles Expenditure Management 2064 Marengo Street Los Angeles, CA 90033		4. AWARD NUMBER: 2015-VT-BX-K058																	
		5. PROJECT PERIOD: FROM 10/01/2015 TO 09/30/2018 BUDGET PERIOD: FROM 10/01/2015 TO 09/30/2018																	
		6. AWARD DATE: 09/24/2015	7. ACTION Initial																
2a GRANTEE IRS/VENDOR NO. 956000929		8. SUPPLEMENT NUMBER 00																	
2b GRANTEE DUNS NO. 028950678		9. PREVIOUS AWARD AMOUNT \$ 0																	
3. PROJECT TITLE Los Angeles County Human Trafficking Task Force (LACHTTF)		10. AMOUNT OF THIS AWARD \$ 750,000																	
		11. TOTAL AWARD \$ 750,000																	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).																			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY15(BJA - Human Trafficking) 22 USC 7105(b)(2)(A)																			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.320 - Services for Trafficking Victims																			
15. METHOD OF PAYMENT GPRS																			
[REDACTED] AGENCY APPROVAL [REDACTED]		[REDACTED] GRANTEE ACCEPTANCE [REDACTED]																	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Karol Virginia Mason Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Jim McDonnell Sheriff																	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE																
[REDACTED] AGENCY USE ONLY [REDACTED]																			
20. ACCOUNTING CLASSIFICATION CODES <table border="1"><thead><tr><th>FISCAL YEAR</th><th>FUND CODE</th><th>BUD. ACT</th><th>OFC</th><th>DIV. REG</th><th>SUB</th><th>POMS</th><th>AMOUNT</th></tr></thead><tbody><tr><td>X</td><td>B</td><td>VT</td><td>80</td><td>00</td><td>00</td><td></td><td>750000</td></tr></tbody></table>		FISCAL YEAR	FUND CODE	BUD. ACT	OFC	DIV. REG	SUB	POMS	AMOUNT	X	B	VT	80	00	00		750000	21. PVTUGT1675	
FISCAL YEAR	FUND CODE	BUD. ACT	OFC	DIV. REG	SUB	POMS	AMOUNT												
X	B	VT	80	00	00		750000												

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Cooperative Agreement

PAGE 2 OF 8

PROJECT NUMBER 2015-VT-BX-K058

AWARD DATE 09/24/2015

SPECIAL CONDITIONS

1. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (the "Part 200 Uniform Requirements") apply to this 2015 award from the Office of Justice Programs (OJP). For this 2015 award, the Part 200 Uniform Requirements, which were first adopted by DOJ on December 26, 2014, supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

If this 2015 award supplements funds previously awarded by OJP under the same award number, the Part 200 Uniform Requirements apply with respect to all award funds (whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this 2015 award.

Potential availability of grace period for procurement standards: Under the Part 200 Uniform Requirements, a time-limited grace period may be available under certain circumstances to allow for transition from policies and procedures that complied with previous standards for procurements under federal awards to policies and procedures that comply with the new standards (that is, to those at 2 C.F.R. 200.317 through 200.326).

For more information on the Part 200 Uniform Requirements, including information regarding the potentially-available grace period described above, see the Office of Justice Programs (OJP) website at <http://ojp.gov/funding/Part200UniformRequirements.htm>.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

2. The recipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide").
3. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302) that is approved by the Office for Civil Rights is a violation of the Standard Assurances executed by the recipient, and may result in suspension of funding until such time as the recipient is in compliance, or termination of the award.
4. The recipient understands and agrees that OJP may withhold award funds, or may impose other related requirements, if the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.
5. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
6. The recipient and any subrecipients must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has -- (1) submitted a claim for award funds that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by - mail: Office of the Inspector General U.S. Department of Justice Investigations Division 950 Pennsylvania Avenue, N.W. Room 4706 Washington, DC 20530 e-mail: oig.hotline@usdoj.gov hotline: (contact information in English and Spanish): (800) 869-4499 or hotline fax: (202) 616-9881 Additional information is available from the DOJ OIG website at www.usdoj.gov/oig



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Cooperative Agreement

PAGE 3 OF 8

PROJECT NUMBER 2015-VT-BX-K058

AWARD DATE 09/24/2015

SPECIAL CONDITIONS

7. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient --

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized to make subawards or contracts under this award --

a. it represents that --

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

8. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.

9. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Cooperative Agreement

PAGE 4 OF 8

PROJECT NUMBER 2015-VT-BX-K058

AWARD DATE 09/24/2015

SPECIAL CONDITIONS

10. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/sam.htm> (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
11. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
12. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").
13. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
14. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.
15. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
16. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
17. A recipient that is eligible under the Part 200 Uniform Requirements to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC).
18. The recipient must collect, maintain, and provide to OJP, data that measure the performance and effectiveness of activities under this award, in the manner, and within the timeframes, specified in the program solicitation, or as otherwise specified by OJP. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

Reviewed By:



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Cooperative Agreement

PAGE 5 OF 8

PROJECT NUMBER * 2015-VT-BX-K058

AWARD DATE 09/24/2015

SPECIAL CONDITIONS

19. Recipient certifies that it does not promote, support, or advocate the legalization or practice of prostitution, nor will it use grant funds or program match funds to promote, support, or advocate the legalization or practice of prostitution.
20. Applicants must certify that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with Title VI requirements. The guidance document can be accessed on the Internet at www.lep.gov.
21. The recipient agrees to participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.
22. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2015-VT-BX-K058 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the OJP Financial Guide provides guidance on allowable printing and publication activities.
23. All program authority and responsibility inherent in the Federal stewardship role shall remain with the Bureau of Justice Assistance (BJA). BJA will work in conjunction with the recipient to routinely review and refine the work plan so that the program's goals and objectives can be effectively accomplished. BJA will monitor the project on a continual basis by maintaining ongoing contact with the recipient and will provide input to the program's direction, in consultation with the recipient, as needed.
24. Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service: "This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.
25. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

Reviewed By:



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Cooperative Agreement

PAGE 6 OF 8

PROJECT NUMBER' 2015-VT-BX-K058

AWARD DATE 09/24/2015

SPECIAL CONDITIONS

26. All procurement (contract) transactions under this award must be conducted in a manner that is consistent with applicable Federal and State law, and with Federal procurement standards specified in regulations governing Federal awards to non-Federal entities. Procurement (contract) transactions should be competitively awarded unless circumstances preclude competition. Noncompetitive (e.g., sole source) procurements by the award recipient in excess of the Simplified Acquisition Threshold (currently \$150,000) set out in the Federal Acquisition Regulation must receive prior approval from the awarding agency, and must otherwise comply with rules governing such procurements found in the current edition of the OJP Financial Guide.
27. Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.
28. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.
29. The recipient agrees that it will submit quarterly financial status reports to OJP on-line (at <https://grants.ojp.usdoj.gov>) using the SF 425 Federal Financial Report form (available for viewing at www.whitehouse.gov/omb/grants/standard_forms/ff_report.pdf), not later than 30 days after the end of each calendar quarter. The final report shall be submitted not later than 90 days following the end of the award period.
30. The recipient shall submit semiannual progress reports. Progress reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at <https://grants.ojp.usdoj.gov/>.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Cooperative Agreement

PAGE 7 OF 8

PROJECT NUMBER 2015-VT-BX-K058

AWARD DATE 09/24/2015

SPECIAL CONDITIONS

31. Within 45 calendar days after the end of any conference, meeting, retreat, seminar, symposium, training activity, or similar event funded under this award, and the total cost of which exceeds \$20,000 in award funds, the recipient must provide the program manager with the following information and itemized costs:

- 1) name of event;
- 2) event dates;
- 3) location of event;
- 4) number of federal attendees;
- 5) number of non-federal attendees;
- 6) costs of event space, including rooms for break-out sessions;
- 7) costs of audio visual services;
- 8) other equipment costs (e.g., computer fees, telephone fees);
- 9) costs of printing and distribution;
- 10) costs of meals provided during the event;
- 11) costs of refreshments provided during the event;
- 12) costs of event planner;
- 13) costs of event facilitators; and
- 14) any other costs associated with the event.

The recipient must also itemize and report any of the following attendee (including participants, presenters, speakers) costs that are paid or reimbursed with cooperative agreement funds:

- 1) meals and incidental expenses (M&IE portion of per diem);
- 2) lodging;
- 3) transportation to/from event location (e.g., common carrier, Privately Owned Vehicle (POV)); and,
- 4) local transportation (e.g., rental car, POV) at event location.

Note that if any item is paid for with registration fees, or any other non-award funding, then that portion of the expense does not need to be reported.

Further instructions regarding the submission of this data, and how to determine costs, are available in the OJP Financial Guide Conference Cost Chapter.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Cooperative Agreement

PAGE 8 OF 8

PROJECT NUMBER 2015-VT-BX-K058

AWARD DATE 09/24/2015

SPECIAL CONDITIONS

32. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ffata.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement, does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
33. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to OJP all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).
34. The recipient agrees to track and report to BJA on its training and technical assistance activities and deliverables progress using the guidance and format provided by BJA.
35. The recipient may not obligate, expend, or draw down sixty percent (60%) of the federal funds provided under this award until the recipient submits to the awarding agency a signed task force Memorandum of Understanding (MOU) that has been signed by all required members of the task force and approved by the awarding agency, and a Grant Adjustment Notice (GAN) has been issued to remove this special condition. The recipient must submit the MOU within six months of the date that it accepts this award.
36. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
37. Representation and agreement regarding funds in offshore accounts

In accepting this award, the recipient nonprofit organization --

(1) represents to the Department of Justice that it does not hold money in offshore accounts for the purpose of avoiding paying the tax described in 26 U.S.C. 511(a), and agrees that it will not hold money in any such accounts for such a purpose during the period of performance of this award; and

(2) agrees that, if, during the period of performance of this award, the recipient learns that it does hold money in offshore accounts for such a purpose, it will immediately stop any further obligations of award funds, it will provide prompt written notification to OJP, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by OJP.
38. Recipient may not obligate, expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has received and approved the required application attachment(s) and has issued a Grant Adjustment Notice (GAN) releasing this special condition.

Reviewed By:



Department of Justice

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Categorical Exclusion for County of Los Angeles

The purpose of this award is to support the development and enhancement of multidisciplinary human trafficking task forces that implement collaborative approaches to combat all forms of human trafficking, including sex and labor trafficking of both foreign nationals and U.S. citizens (of all genders and ages), within the United States. Awards will be made to a lead law enforcement agency and a lead victim service provider. The task force will implement victim-centered, collaborative, and sustainable approaches to: identify victims of all types of human trafficking within specific geographic areas; investigate and prosecute sex trafficking and labor trafficking cases at the local, state, tribal, or federal levels; and, address the individualized needs of victims through the provision of a comprehensive array of quality services.

None of the following activities will be conducted either under the OJP federal action or a related third party action: 1) New construction; 2) Any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain; 3) A renovation which will change the basic prior use of a facility or significantly change its size; 4) Research and technology whose anticipated and future application could be expected to have an effect on the environment; or 5) Implementation of a program involving the use of chemicals.

Consequently, the subject federal action meets OJP's criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of the Code of Federal Regulations. Additionally, the proposed action is neither a phase nor a segment or a project which when viewed in its entirety would not meet the criteria for a categorical exclusion.

Reviewed By:

JIM McDONNELL
Sheriff



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**
Cooperative Agreement

PROJECT NUMBER

2015-VT-BX-K058

PAGE 1 OF 1

This project is supported under FY15(BJA - Human Trafficking) 22 USC 7105(b)(2)(A)

1 STAFF CONTACT (Name & telephone number)

Tahitia M Barringer
(202) 616-3294

2 PROJECT DIRECTOR (Name, address & telephone number)

Alesia Fuller
Grant Analyst
4700 Ramona Boulevard
Monterey Park, CA 91754
(323) 981-6012

3a TITLE OF THE PROGRAM

BJA FY 15 Enhanced Collaborative Model to Combat Human Trafficking Development of Human Trafficking Task Forces

**3b POMS CODE (SEE INSTRUCTIONS
ON REVERSE)**

4 TITLE OF PROJECT

Los Angeles County Human Trafficking Task Force (LACHTTF)

5 NAME & ADDRESS OF GRANTEE

County of Los Angeles
Expenditure Management 2064 Marengo Street
Los Angeles, CA 90033

6 NAME & ADDRESS OF SUBGRANTEE

7 PROGRAM PERIOD

FROM 10 01 2015 TO 09 30 2018

8 BUDGET PERIOD

FROM 10 01 2015 TO 09 30 2018

9 AMOUNT OF AWARD

\$ 750,000

10 DATE OF AWARD

09 24 2015

11 SECOND YEAR'S BUDGET

12 SECOND YEAR'S BUDGET AMOUNT

13 THIRD YEAR'S BUDGET PERIOD

14 THIRD YEAR'S BUDGET AMOUNT

15 SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Enhanced Collaborative Model to Combat Human Trafficking Program is designed to support the development and enhancement of multidisciplinary human trafficking task forces that implement collaborative approaches to combat all forms of human trafficking, including sex and labor trafficking of both foreign nationals and U.S. citizens (of all genders and ages), within the United States. The task force will implement victim-centered, collaborative, and sustainable approaches to identify victims of all types of human trafficking; investigate and prosecute sex trafficking and labor trafficking cases at the local, state, tribal, or federal levels, and, address the individualized needs of victims through the provision of a comprehensive array of quality services. Awards will be made to a lead law enforcement agency and a lead victim service provider within each task force. This award will be made to Los Angeles County who will work in collaboration with the Coalition to Abolish Slavery and Trafficking to implement this project within Los Angeles County.

CANCF

OJP FORM 4000 2 (REV. 4-88)

Reviewed By:

JIM McDONNELL
Sheriff